



## **Idanha-Detroit Rural Fire Protection District**

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### **BOARD OF DIRECTORS**

#### **MINUTES OF THE REGULAR MEETING**

**July 11<sup>th</sup>, 2019 - Idanha City Hall Meeting Room  
111 Highway 22, Idanha, Oregon**

#### **Call to Order:**

Director Schultz called the meeting to order at 5:05pm.

#### **Attendance:**

Board of Directors: Lyn Schultz, Linda Stice, Walt Collier, Jeff Skeeters

Staff: Fire Chief Will Ewing, Office Administrator/Lt. Laura Harris

Others Present: Jeff Griffin from WHA Insurance

Pledge of Allegiance recited.

**Re-Affirmation of Board Members:** Director Stice moved to appoint Jeff Skeeters as a board member in position 1. Director Collier seconded. Aye votes heard from all directors present. Motion passed. Director Skeeters was sworn in by Director Schultz. Director Collier was re-affirmed to position 5 by Director Schultz. Director Stice was re-affirmed to position 4 by Director Schultz.

**Appointment of Vacant Board Position(s):** Jeff Skeeters was appointed during re-affirmation. Position 3 is still vacant.

#### **Organizational Meeting:**

- a) **Election of Board Officers:** Director Collier nominated Director Schultz for President. Director Skeeters seconded. Aye votes heard from all directors present. Motion passed. Director Schultz moved to nominate Director Collier as Vice President. Director Skeeters seconded. Aye votes heard from all directors present. Motion passed. Director Collier moved to appoint Director Stice as Secretary/Treasurer. Director Skeeters seconded. Aye votes heard from all directors present. Motion passed.
- b) **Designation of Regular Meeting Dates and Times:** General discussion on changing the day and time of the meeting or keeping it the same from last fiscal year. Director Collier moved for the board to meet on the 2<sup>nd</sup> Thursday of the month at 5:00pm. Director Stice seconded. Aye votes heard from all directors present. Motion passed. Director Stice moved to alternate the meeting locations. Odd-numbered months will be held in Idanha, and even-numbered months will be held in Detroit. Director Collier seconded. Aye votes heard from all directors present. Motion passed.
- c) **Designation of Meeting Agenda Posting Locations:** Director Stice moved to post the agendas at the Idanha post office, Idanha City Hall, the Detroit post office, Detroit City Hall, and our district website (idanhadetroitfire.com). Director Collier seconded. Aye votes heard from all directors present. Motion passed.
- d) and e) **Attorney and Insurance Agent of Record:** Director Stice moved to accept Christy Monson from Speer Hoyt as the board's attorney of record, and Steve Silva from WHA as the board's insurance agent of record. Director Skeeters seconded. Aye votes heard from all directors present. Motion passed.

**WHA Board Member Training:** Chief Ewing introduced Jeff Griffin, CEO of Wilson-Heirgood Insurance and the CEO of the Oregon Fire Chief's Association.

Meeting paused at 5:22pm.

Meeting re-started at 5:25pm.

Mr. Griffin presented board member training on Oregon ethics laws, open meeting laws, conflicts of interest, and other board of director-related laws.

**Announcements:** No announcements made.

**Consent Agenda:** Director Stice moved to accept the minutes as written. Director Skeeters seconded. Aye votes heard from all directors present. Director Skeeters moved to accept the financial statement. Director Collier seconded. Aye votes heard from all directors present. Motion passed. No correspondence was presented.

**Comments From the Public on Agenda Items:**

No public comments were made.

**Old Business:**

- a) **Resolution 2019-05: Revision to Volunteer Stipend Policy 931:** Chief Ewing presented the revised policy and read the resolution. Director Stice moved to approve Resolution 2019-05. Director Collier seconded. Aye votes heard from all directors present. Motion passed.
- b) **Idanha Station Upgrades:** Chief Ewing gave a report on the upgrades. A rendering was emailed to the board members. General discussion on possible plans for adding additional rooms. Director Stice asked if there were plans to remodel the upstairs area. Chief Ewing replied that he may do that, but it won't be until after the upgrades are finished on the downstairs area. He will be working on a Gantt chart for the upgrades to project the total cost.
- c) **Apparatus Review:** Done during Fire Chief's report.

**New Business:**

- a) **Recap of Special Session on June 28<sup>th</sup>:** Chief Ewing passed out copies of the ending agreement from the litigation for review to the board members. The litigation was settled for \$35,000. SDAO is reimbursing the district for part of that cost. They also paid for all of Luke Reese's wages. Chief Ewing collected the copies after the discussion.
- b) **Correction of Resolution 2019-03:** Chief Ewing said that the ending fund balance on the resolution was incorrect, so it needed to be corrected. The board members agreed to come by the office the next day to sign the resolution.

**Staff and Committee Reports:**

- a) **Fire Chief:** Chief Ewing gave his report. The new engine is still in Eugene having some repairs and maintenance done. The furnace in the 2-bay in Idanha needs to be removed and replaced with a newer electric furnace. Director Stice asked if he was planning on putting in a kitchen downstairs. Chief Ewing said probably not. General discussion of the Idanha station upgrades.
- b) **Recruitment and Retention Officer(s):** Chief Ewing stated that Captain Faust will most likely be moving to Detroit, regardless if the grant is extended or not. Captain Hedin is working on the training program for retention, and there will be an EMR class soon. Chief Ewing said that we are starting a Firefighter I training program in the fall.

**COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS:**

No public comments were made.

**GOOD OF THE ORDER:** Chief Ewing stated that a mother of a 17-year-old came into the office saying she needed something for her son to do. Chief Ewing told her that we will be starting a cadet program. We had an offer to burn down a house in Detroit, but Chief Ewing turned it down because it's a manufactured home and those are too much of an environmental pollutant, plus the firefighters we have are not ready for live-fire training.

**NEXT BOARD MEETING:** August 8<sup>th</sup> at 5:00pm at Detroit City Hall

**ADJOURNMENT:** Director Stice moved to adjourn the meeting. Director Collier seconded. Aye votes heard from all directors present. No nay votes were heard. Meeting adjourned at 6:58pm.

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Board President

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Office Administrator